Annex 2: A Permaculture Design for the International Permaculture CoLab User Guide

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Purpose of the design

We want to create a user guide that:

- compiles critical information about the CoLab that is currently
  - dispersed over multiple locations
  - not documented
- make more visible the structures, policies and services we have in place to support members
- encourage reflection on what is and how it could be made better

Possible elements / sections for the user guide and functions taking into account applied permaculture ethics and principles

Permaculture Ethics / principles	**Elements**	**Functions**
Integrate rather than segregate – David Holmgren Catch and store energy – David Holmgren Use edges and value the marginal – David Holmgren	Purpose of the User Guide Use Inclusive Language	Be clear to people reading the document as to the context and the content they will find in the user guide – informational Set the tone for the rest of the document. Attention to: more simple English and gender in the translated versions.

Design from patterns to details – David Holmgren Produce no waste – David Holmgren	What is the CoLab: The balance between autonomy and coherence History: https://www.perma.earth/history-of-the-international-permaculture-CoLab/ VMAs: https://www.perma.earth/vision/ CoLab governance model: https://www.perma.earth/colab/	Communicate clearly what the CoLab is Explaining how CoLab groups work and where lies their autonomy within the ecosystem
Observe and Interact – David Holmgren	What does the CoLab do: Get to know current projects: https://www.perma.earth/projects/ Circles: https://www.perma.earth/CoLab/ - is being rewritten	Communicate clearly what the CoLab does and where to find further information about what are the current activities within the CoLab
	The CoLab onboarding journey: https://www.perma.earth/onboarding-journey/ Joining an existing work group / circle / project / micro-enterprise Creating a new working group / circle / project / micro-enterprise Composting groups	Communicate how a person can become a member how and where to get involved how to create new groups how to wind down groups after they have finished their work or become inactive over time
Fair share Earth Care People Care Use small and slow solutions – David Homgren Use and value renewable resources and services – David Holmgren	Support and Services Tools available to working groups / circles / projects Additional Services	Communicate clearly what services and support is offered as a part of the CoLab membership
Catch and store energy – David Holmgren Use and value diversity – David Homgren	Benefits and responsibilities of CoLab members Resources: https://www.perma.earth/shop/ Funding Opportunities: Code of Conduct Adhoc policies for grants eg Community Accountability Policy	Outline briefly what are the benefits and responsibilities of being a CoLab member. Informational, invitational, reflective.
	Communications inside and outside the CoLab slack management social media links mailing lists contact email	Outline briefly how communication work and how to responsibly use them. Informational and invitational
	Feedback	Outline how feedback is not only welcome but invited, who will review it giving a clear way to submit it.